CFMA Chicago Chapter
8/21/19 Board Meeting
Pernix Group – 151 E. 22nd Street, Lombard

**Present:** Tammy Kilty, Joel Dziedzic, Mike Pohl, Tracey Fenolio, Mary Davolt, Jason Vanden Bosch, Amy Holmes, Jen Haub, Lori Swisher, Bill Reidinger, Alex Warner, and Deb Hypke - Admin

**Not present**: Shawn Erickson, John Metz, David Sauerman

1. **Call to Order** – Tammy called the meeting to order at 8:48 am.

The minutes of the May meeting were presented for approval. Jen made a motion to approve the minutes as presented. Mary seconded the motion. Motion passed unanimously.

1. **Treasurer Report** - Jason reviewed the financial statements (attached to the minutes on file). He noted that the tax return was filed for the prior year, and the Annual Report filed with the Secretary of State. Items of note in the financial report: the balance sheet reflected $82,000 in cash; restricted funds are related to interns and the regional conference; the net income is skewed due to funds that come in at the beginning of the year; Build Chicago wrapped-up on budget for the year and with the outstanding AR they will be slightly ahead of budget; membership dues income is down due to decrease in membership renewals; the summer social event realized a net cost of $350 to the chapter; additional budget surplus in the social budget may be used as a donation to the Toys for Tots drive in association with the holiday social; the suicide prevention workshop realized a net income of $3,700. Suggestions for using the income include offering another program for members and/or splitting the funds between a donation (September is suicide prevention month) and programming/training through the Alliance. Mary made a motion to promote donations to the Alliance during MRC and the chapter will match up to $1,500. Alex second the motion. Motion passed unanimously.
2. **Committee Reports**

**A. Programming**

Bill shared that the Road Builders have agreed to partnering with the Economic Update in November. Special thanks to Michael Harris for coordinating. Michael will share the 2020 program lineup with the Builders to solicit interest in future programs. Bill will send out calendar options for a planning session in October.

Bill reviewed the balance of the year’s programs: October 16 is a technology program with Jim Bellows as the guest speaker. December’s program is on document retention and is joint with the Plumbing Council. Bill is working on a Panel with the program champions.

 **B. Golf**

 Tammy shared an update provided by Jonathan Reeves. Power has agreed to be a lunch sponsor. Other sponsorship solicitations are going well and will likely exceed 2018 totals. There are 113 golfers registered to date. Jen asked for volunteer(s) to staff the CCIFP hole – Joel will check with his office and confirm with Jen.

 **C. MRC**

 Bill shared the committee is working on a mock trial for Sunday afternoon. The welcome reception will be Sunday night at Clubhouse. The committee decided to add a post- event reception to Monday’s agenda. Following this year’s MRC, the committee will review the registration numbers and discuss future pricing for non-members. A change is day(s) for the conference will also be considered.

 CFMA National is offering a free membership to all non-members who register and attend regional conferences. Bill motioned to include Chicago Chapter membership as part of the incentive. Alex seconded the motion. Motion passed unanimously. Tammy will reach out to HQ for specifics on the logistics of processing the memberships.

 **D. Membership**

The membership committee will staff a hole at the golf outing to promote membership and the 18 for 12 incentive. Tammy noted that the chapter will need to engage with the new members who come on board through the Regional Conference incentive to ensure they realize the benefit during their free six months.

 The membership committee is hosting a new member breakfast on Wednesday, October 2nd at Maggiano’s. Board members are encouraged to attend if available.

 **E.** **Interns**

 Joel provided a recap on the summer interns; all of whom are back to school. Site visits and photos done. One company felt the online CFM course was not communicated well. Overall, the response to the CFM course is positive. The committee provided a brief education/review session prior to the TopGolf social. New consideration for 2020 – Interns to give a presentation to company reps at the end of the summer. Joel working with Jason to issue the checks at the golf outing.

 **F. CCIFP**

 Jen shared ideas she and Shawn discussed for CCIFP promotion, including a table at the Golf Outing, and an incentive for members to become CCIFP certified. Following discussion, Jen made a motion for the chapter to cover 50% of the cost of CCIFP testing for up to 10 members who complete certification by January 31, 2020. Bill seconded the motion. Motion passed unanimously. Jen will follow-up with Brian Summers to discuss a reduced price for the review course. Deb will include a feature on CCIFP in the next newsletter.

 **G. Emerging Leaders**

Alex reported that the Past Presidents and Emerging Leaders will meet over breakfast on October 22nd at Harry Caray’s in Lombard. The discussion will be around the modern workplace.

**IV.** **New Business**

Tammy reminded the board of the strategic planning session on November 11th. Cathy Wasner from HQ will be in attendance. Please come ready to share ideas for the next two years.

**V.** **Adjournment**

Alex made a motion to adjourn the meeting at 10:40 am.

Respectfully submitted by:

Deb Hypke, Chapter Administrator