**CFMA Chicago Board Meeting Minutes  
November 14, 2018 | 9:45 p.m.  
Westin Lombard**

**Present:** Tammy Kilty, Dave Sauerman, Jason Vanden Bosch, Lori Swisher, Tracey Fenolio, Bill Reidinger, Alex Warner, Mike Pohl, Mary Davolt, Amy Holmes, Courtney Hartnett, John Metz, Shawn Erickson, and Deb Hypke

**Absent:** Jen Haub,Tracey Fenolio

1. **Welcome:** Tammy called the meeting to order at 9:45 a.m.
2. **April Board Meeting Minutes:** Courtney, John M. made a motion to approve the July 2018 meeting minutes as presented. Alex seconded the motion. Motion passed.
3. **Treasurer Report:** Jason reviewed the balance sheet. The equity dollars are carry-over for allocation. The Regional Conference does not reflect this year’s event. Review profit loss report. Net income is \_\_\_\_\_\_, golf outing allocation to Interns, allocation of general sponsorships and other budgeted expenditures for remainder of fiscal year will reduce the net income. A couple notes: Build Chicago, expenses exceeded income by \_\_\_\_\_\_\_\_\_\_\_\_, which had previously been approved by the board, Education & Program \_\_\_\_\_\_\_\_\_\_\_\_, Intern committee proceeds have not been allocated. Membership budget still has money to spend. Revenue, $10,000+ chapter dues, other revenue from STAR funds and Comdata rebates of \_\_\_\_\_\_\_\_\_\_\_\_.

Review of AR report – first five (golf are paid). Report does not include $6,000 from HQ for MRC.

Golf Outing report, does not include receivables of $2,900 + the $13,110 = $16,000 for allocation to intern committee. Discussion around adding Education to the intern program. Decision to incorporate CFM Academy into the Intern Program over three weeks (Mary / Bill). Motion passed. Tammy will reach out to HQ regarding a bulk price for the CFM academy. Motion to include allocation of all $16,000 to Intern Committee & cost of CFM Academy.

1. **Committee Updates:**

Alex – toys for tots drive at Winter Social. Alex will try to set up as an official sponsor. Deb to coordinate with the Morton Arboretum.

Calendar – calendar Bill/John, print 1,000 to mail to members and prospective members and have on hand at January meeting.

Chapter position on political issues – Tammy shared a request to publicly support a state bill. Group consensus that CFMA Chicago will not support policy or political issues. Mary suggested that language be added to the bylaws. Courtney will follow-up with Tracey Fenolio.

Courtney recap of Spring Creek. Value in the sharing of information and understanding of CFMA and what they offer. Chicago chapter seen as a resource.

David – Rebuilding Together. Holiday open house on December 13 with Dan Cohen. House selection will take place at that time. Dave motioned for approval to commit the chapter to another home in 2019. Alex/Courtney. April 27th. (Deb to add to calendar)

Bill opened discussion on partner agreements and offering one rate for all programs to member and non-members. Discussion tabled pending development of a reciprocal agreement for a future meeting.

John provided an update on member levels, about 17 behind Valley of the Sun. Received membership benchmarking criteria. Will review and present ideas 2019. Jason suggested a follow-up with non-member program attendees via email and sharing the list with the membership committee, and add to prospects. Review new member list that have not been active.

Bylaw reviews – questions/issues

Quorum – majority of members present at the meeting (#6)

Treasurer – update to two year term, with a max of three terms.

Sponsor program not included in bylaws.

Courtney will add section on political view.

1. **Adjournment:** Alex made a motion to adjourn. Meeting adjourned at 11:25 am.

**Respectfully submitted by:**

**Deb Hypke**

**Chapter Administrator**