



2022 Scholarship Program Criteria

The Maine Chapter of the Construction Financial Management Association (CFMA) is pleased to announce that we will be awarding scholarships again this year. Scholarship awards have typically been between \$1,000 and \$2,500 per recipient, but are dependent on both the availability of funds and the pool of applicants in any given year. These scholarships are intended to assist the student with the **cost of tuition, and are to be used solely for this purpose.** The scholarships will be awarded based on the following criteria:

- Enrolled in a full-time undergraduate program leading to a Bachelor's or Associate degree in Accounting, Finance, Construction Management, Construction Related Engineering Programs or Construction Related Trade Programs. Business Administration/Management majors are also eligible if they have declared a minor in one of the following: Accounting, Finance or Risk Management and Insurance.
- Connection to the construction industry either directly or through a family member with a preference given to a connection to Maine Chapter of CFMA
- Academic standing
- Extracurricular activities and community involvement
- Maine residency or graduate of Maine high school
- Intent to live and work in Maine upon graduation

We are asking that each institution identify candidates based on the above criteria. The candidates must submit their own application, essay, transcripts and two recent letters of recommendation, as instructed below, no later than October 24, 2022. A CFMA Maine Chapter selection committee will review candidates' applications and select recipients. Candidates will be notified of their outcome by December 4th.

Completed applications, including required additional information should be sent to:

CFMA Maine Chapter
c/o Shannon Walton
Clark Insurance
PO Box 3543
Portland, ME 04104

Or sent via email to: swalton@clarkinsurance.com

***** *Submissions including all items outlined on page 3 must be received by Shannon Walton on or before October 24, 2022. ******

Scholarship awards will be presented at the CFMA Meeting tentatively scheduled to be held in January 2023 (location TBD) or it may be held virtually. Attendance is not mandatory. Additional details to follow.

Thank you.
CFMA, Maine Chapter

Applicant's initials: _____



2022 Scholarship Application

Type or print all information except signatures. If space provided in any section is inadequate, information may be continued on additional sheets of paper. Please attach additional sheets to the original document.

**Application Deadline is
October 24, 2022**

PERSONAL:

Last: _____ First: _____

Home Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ E-mail: _____

How did you hear about this scholarship / who gave you this application?
Name: _____ Company: _____ or College Visit/Zoom Meeting

EMPLOYER:

Company: _____

City: _____ State: _____ Zip code: _____

Work Telephone: _____ Job Title: _____

SCHOOLS:

Name(s) of post-secondary school in which you are currently enrolled

School: _____ City: _____ State: _____

School: _____ City: _____ State: _____

Type of School: 4-year College or University 2 year Community or Junior College Vocational-Technical School Other: _____

Anticipated Date of Graduation: _____ Enrollment Date: _____

Major Course of Study: _____ Minor: _____

High School attended
Name: _____ Location: _____

WORK EXPERIENCE:

Describe your work experience, dates of employment and job responsibilities.

	Dates From/To (Month/Year)
Employer/Position _____	_____
Job Responsibilities: _____	_____
Employer/Position _____	_____
Job Responsibilities: _____	_____

ACTIVITIES, AWARDS & HONORS:

List all activities, both school and community, in which you have participated during the last four years. Please include any special awards, honors, or offices held. Indicate whether high school or college/university.

Activity	No of years Participated	Special Awards, Honors	Offices Held
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

PERSONAL EXPERIENCE:

What has been your most important extracurricular activity, your most important contribution to it and what has your participation in it meant to you as an individual?

*** Please note that the question below is NOT a requirement for the scholarship.**

Do you have family members that work in the construction industry, or affiliated fields, including but not limited to, architects/engineers, accounting, finance, developers, insurance/bonding, attorneys, material suppliers, etc.?

Are you interested in working in the construction industry or in an occupation that works with contractors? Please explain.

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- OFFICIAL TRANSCRIPTS**
1. Students currently or previously enrolled in college or vocational-technical school must include all college or vocational-technical **official** transcripts of grades.
 2. High School seniors and students who have completed less than one full quarter or semester of post-secondary education must include an **official** high school transcript of grades and GPA based on courses to date.
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CERTIFICATION In submitting this application, I certify that the information provided is complete and accurate to the best of my knowledge. I also certify that I am not receiving free tuition through the college, and/or do not have scholarships that cover the full amount of my tuition. If requested, I agree to give proof of information I have given on this form. Falsification of information may result in termination of any scholarship program granted.

SIGNATURE: _____ DATE: _____

APPLICATION Applicant is responsible for insuring that all items* listed below are submitted to:

CFMA Maine Chapter, c/o Shannon Walton,
Clark Insurance, PO Box 3543, Portland, ME 04104 or e-mail to: swalton@clarkinsurance.com
(Must be received by October 24, 2022)

- COMPLETED APPLICATION
- SCHOLARSHIP PROGRAM CRITERIA NOTICE – initialed by Scholarship Applicant
- ESSAY TO INCLUDE:
 - 1) Reason for pursuing a career in Accounting, Finance, Construction Management, Civil Engineering, or Business Administration/Management with a minor in Accounting, Finance or Risk Management & Insurance, **AND**
 - 2) Reason or intent to live and work in Maine.
- OFFICIAL** TRANSCRIPTS OF COLLEGE AND/OR HIGH SCHOOL GRADES
- TWO RECENT LETTERS OF RECOMMENDATION

It is recommended that you obtain the Official Transcripts and Recommendation Letters and include them with your application package so that you are certain that your application package is complete. If the University/College insists on mailing the Official Transcripts directly to CFMA, they can be sent to the address above, however they must be received no later than the October 24, 2022 deadline.

***If the application package is incomplete or does not contain official transcripts it will be considered ineligible for the scholarship.**