

CFMA

Middle Tennessee Chapter

Committee Objectives

Nominating:

This committee shall nominate Officers and Board Members for the upcoming year in time to prepare and circulate ballots for the election of Officers and Directors prior to the start of the new year. The committee shall also endeavor throughout the year to create interest amongst the membership to serve in leadership capacities within the Chapter.

Chapter Meetings and Announcements:

This committee shall schedule, plan and conduct Chapter meetings. This includes determining topics, obtaining speakers, selecting locations and mailing announcements for each meeting.

Membership Surveys, Resume & Job Bank:

This committee shall determine the nature of surveys to be done during the year, writes the survey, compiles the survey data and distributes the survey results. The committee shall also organize, publicize and maintain the Resume & Job Bank.

Communications / Public Relations:

This committee shall be responsible for all publicity related to the local Chapter. This includes the publication of a semimonthly Newsletter and announcements to local newspapers regarding the election of Officers and any other information deemed newsworthy by the Board of Directors.

Academic / Student Liaison:

This committee shall be responsible for relations with colleges and universities in the Middle Tennessee area for the purpose of promoting the Construction Industry to faculty, administration and students. The committee shall establish and administer an intern program to promote the hiring of college students on a part-time basis while they are in school and full time when they graduate. The committee shall also promote and administer a scholarship program. This includes setting criteria for qualifying students and selecting the final recipients.

Seminars:

This committee shall schedule, plan and conduct an annual fall seminar. This includes determining topics, obtaining speakers, selecting locations and mailing announcements for the meeting. The committee is also responsible for applying to the appropriate Organization in order to offer CPE credits for attendees.

Social Functions:

This committee shall schedule, plan and conduct Social Functions in order to promote an atmosphere in which members can become better acquainted. These functions shall include a Summer Social, Christmas Party and any other functions decided upon by the committee or the Board of Directors.

Membership Development:

This committee shall generally promote CFMA for the purpose of recruiting new members and retaining existing members. This includes conducting membership drives; maintaining records for Member of the Year; maintaining a calling tree for advertising events; distributing membership brochures; and performing other related functions as decided by the committee or the Board of Directors.

Special Events and Projects:

This committee shall schedule, plan, advertise and conduct an annual golf tournament. The primary purpose of the tournament is to fund scholarships awarded by the Academic / Student Liaison Committee.

Showcase Awards Committee:

This committee shall be responsible for completing and submitting the Showcase Awards for National CFMA.

Strategic Planning Committee:

This committee will be responsible for providing objectives to the Board that will allow the Board to make informed decisions and changes as needed to implement our mission and vision statements.